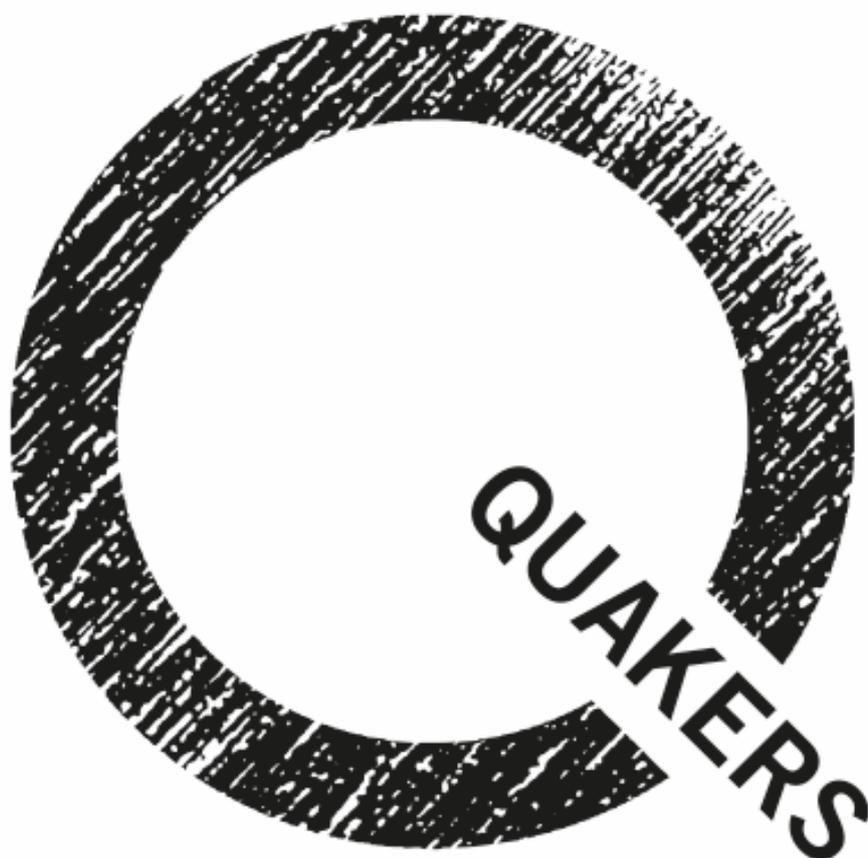


Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers)

Annual Report and Accounts for the Year Ending 31st December 2020

Presented to AGM 12th September 2021

Submitted to Quaker Stewardship Committee 13th September 2021



Administrative Details

Purpose and Constitution

The object of Brighouse West Yorkshire Area Meeting is the furtherance of the general religious and charitable purposes of the Religious Society of Friends (Quakers) in Britain in the area of Brighouse West Yorkshire Area Meeting and beyond.

Our principal activity is the holding of public meetings for worship according to Quaker tradition in the constituent Local Meetings of Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes.

Our governing document states that “Income and property are used to further our object by work such as:

- i) strengthening the life and witness of Quaker meetings both in the area of Brighouse West Yorkshire Area Meeting and beyond;
- ii) spreading the message of Quakers and interpreting and developing the thought and practice of the Religious Society;
- iii) undertaking Quaker service for the relief of suffering at home and abroad;
- iv) funding the concerns that Quaker meetings in the area of Brighouse West Yorkshire Area Meeting or beyond have adopted or agreed to support;
- v) providing for the pastoral care of individual members and attenders including assistance to those in need and for education;
- vi) maintaining and developing Quaker meeting houses as places for public worship and from which to carry our witness into the world;
- vii) administering and maintaining the organisation of Brighouse West Yorkshire Area Meeting and contributing to the support of Britain Yearly Meeting. “

Brighouse West Yorkshire Area Meeting (BWYAM) is an unregistered charity with excepted status (under Statutory Instrument 180/1996 and 1598/2002) within the overall charity of Britain Yearly Meeting of the Religious Society of Friends in Britain. Our Governing Document was adopted on 21/11/2009. Memoranda of understanding specify the relationship between BWYAM and our constituent Local Meetings. Area Meeting, Local Meetings and Trustees conduct their business in accordance with “Quaker Faith and Practice,” the book of Christian discipline of the yearly Meeting of the Religious Society of Friends (Quakers) in Britain.

Address for Correspondence

The Area Meeting Clerk, Friends Meeting House, Church Street, Paddock, Huddersfield, HD1 4TR.

Managing Trustees and Officers

BWYAM has between 5 and 15 Trustees and a number of Officers appointed by the Area Meeting in session after nomination by the Area Meeting Nominations Committee. Appointments are for three years with possible reappointment for up to two more terms (maximum 9 years in total).

Trustees during 2020

Janice Alloway
Hilary Browne
Chris Greaves (Treasurer)
Jeanette Hattersley
Deryck Hillas (Clerk)
Rebecca Mattingly
Jane Morris (from 19/1/20)
David Provis

Area Meeting Officers during 2020

Catherine Putz (Clerk)
Geoff Tansey (Assistant Clerk)
Rosemary Daley (Meeting for Sufferings Rep)

Bankers

Cooperative Bank, 1 Balloon St, Manchester M60 4EP

CAF Bank Ltd, Kings Hill, West Malling, Kent ME9 4TA

Skipton Building Society, The Bailey, Skipton, North Yorks BD23 1DN

Triodos Bank, Brunel House, 11 The Promenade, Bristol BS8 3NN

Custodian Trustee

Friends Trusts Ltd, Friends House, 173-177 Euston Rd, London NW1 2BJ (Registered Charity 237698)

Independent Examiner

Rhys North, West Yorkshire Community Accounting Service, Stringer House, 34 Lupton St, Leeds LS10 2QW

Membership

Membership of BWYAM is granted by Area Meeting in session. Non-members who regularly attend Meeting for Worship and take an active role in the life of one of our Local Meetings are referred to as "Attenders" to distinguish them from "Members". The Term "Friends" is used to include Members and Attenders. On 31 December 2020 there were 152 Members and 92 Attenders as detailed below.

	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Total 2020	Total 2019
Members	25	11	65	42	9	152	155
Attenders	12	12	31	20	17	92	101
Total	37	23	96	62	26	244	256

Records

The Clerks and Treasurers of Local Meetings, Area Meeting and Trustees keep recent minutes and financial records. Minutes are regularly compiled and stored in the Brotherton Library at Leeds University along with corporate information such as deeds, our governing document, memoranda of understanding (between Area Meeting and Local Meetings) and policies.

Brighthouse West Yorkshire Area Meeting 2020

Introduction

An area meeting should “provide that balance between worship, mutual support, administration, learning, deliberation and social life which can make its meetings enjoyable” (Quaker Faith and Practice 4.02).

Brighthouse West Yorkshire Area Meeting comprises five Local Meetings: Bradford, Halifax, Hebden Bridge, Huddersfield and Scholes. Each meeting is unique and the life and times of each can be read in their own annual reports and in our own Area Meeting journal, “Meeting Points”.

Through Local Meetings, we manage three Meeting Houses (Bradford, Huddersfield and Scholes) and three Legacies funded by departed Friends (Mavis Dean, Marlene Maundrill and Edna Woodhouse). Hebden Bridge and Halifax Local Meeting hire rooms for their meetings.

Achievements and Performance

Worship

Public meetings for worship are usually held on Sundays by each Local Meeting. This is the focus of our community. These are traditional unprogrammed Quaker meetings where deep silence is valued as well as spoken ministry. Area Meeting appoints Elders to support the spiritual life of each Local Meeting through activities such as discussions, presentations and individual spiritual support for those who need it.

In March, the lockdown due to coronavirus stopped all such meetings from occurring in their usual way. Our meetings for worship have variously been held online, in gardens, in our own homes (separately but together) and as walking worship as and when permitted. Subject to covid risk assessment worship has been held as appropriate in meeting houses and meeting house gardens. Three of our meetings held regular Zoom meetings during lockdowns to which Friends from other meetings were invited.

Pastoral Care

Area Meeting appoints Overseers to support pastoral care in each Local Meeting . Overseers organise social events such as shared lunches. They also provide a listening ear to individuals, facilitate supportive relationships and offer practical support often in the form of overseers’ grants to individuals for education, spiritual development or to relieve hardship. During lockdowns, our Local Meetings were able to organise regular communication with our most vulnerable friends many of whom were shielding and unable to leave their homes.

Area Meetings, discussion groups and reading groups continued online throughout the year.

Children and Young People

At the end of 2020 there were 23 children and young people under 16 involved in our Local Meetings. Most Local Meetings have a regular Children’s Meeting which provides engaging activities for children whilst enabling parents to attend Meeting for Worship. Children usually attend a short period of worship before or after Children’s Meeting. None of this was possible from March onwards although some of our children attended the Quakers in Yorkshire online holiday.

Outreach

Outreach activities undertaken in 2020 were much reduced due to covid and included:

- Distribution of white poppies and laying of white poppy wreaths at remembrance events
- A copy of the Friend is supplied to Hebden Bridge and Todmorden Libraries by Hebden Bridge Local Meeting

Glenthorne Retreat

Forty three Friends attended a weekend retreat in February 2020 where they enjoyed worship, walks, and fellowship. Their discussion focussed on the weekend's theme, "pondering our impact on the planet in a time of climate change."

Sanctuary Everywhere

Our Local Meetings share a concern about our national hospitality for refugees and asylum seekers leading some to become Sanctuary Everywhere Meetings and Area Meeting has agreed to support Sanctuary Everywhere. We help local refugee support groups, in particular the Bradford East Africa Community, the Bradford Rohingya Community, the St Augustine's Centre in Halifax and Sanctuary Kirklees. Some Friends support refugees and asylum seekers in the community and in the courts. Huddersfield Meeting House was used as a base during lockdown for collection and distribution of essentials for vulnerable people in the local refugee community.

Climate Emergency and Peace Activism

Friends were involved in numerous non-violent direct actions in 2020. As a consequence of their Quaker conviction some have been charged and fined. In 2020 concerned local Friends formed a Swords into Ploughshares group that seeks to work with other peace groups and help provide feedback to QPSW about how Quakers can help work towards peace.

We had been recording the carbon cost of energy use at our meeting houses as a sustainability indicator to be charted over the years. However, the figures for this have seemed increasingly spurious and misleading. The closure of our meeting houses for most of 2020 makes them even less relevant. We are laying them aside in favour of the more qualitative descriptions.

We continue to purchase only green energy and to generate electricity from photovoltaic cells on the roof of Bradford Meeting House. Scholes Local Meeting has set aside funds to do likewise. The shift to online meetings has contributed to reduced traffic on our roads reducing greenhouse and pollution impacts of our meetings. It is likely that we will continue to use online attendance of meetings to some extent after the pandemic eases so this could provide some long-term benefit. We have also done work to improve the site at Newlands burial ground and have plans to introduce a wildlife garden there.

National and Regional Involvement

Yearly Meeting Gathering

Friends from our Area Meeting attended Britain Yearly Meeting gathering, returning to share the Epistle and their personal experiences with local Friends.

Meeting for Sufferings

Our representatives attended Meeting for Sufferings throughout 2020. We have received updates and advice on a range of issues.

Other Involvement

Several local Friends serve on national and regional Quaker bodies including:

- Kindlers
- Northern Friends Peace Board
- Quaker Peace Studies Trust
- Woodbrooke as tutors and friends in residence
- Group to Reinvigorate and Simplify Structures and Processes (GRASP)
- Ackworth School General Meeting
- Quakers in Yorkshire
- Quaker Peace and Social Witness

Friends have also attended the following events

- Quaker Committee for Christian and Interfaith Relations conference
- Quaker Peace and Social Witness Annual Conference
- Quakers in Yorkshire

Friends actively support a range of local causes

- Bradford City of Sanctuary
- Bradford East Africa Community
- Bradford Peace Museum
- Bradford University Department of Peace Studies
- Bradford University Chaplaincy
- Roots of Resistance
- St Augustine's Centre in Halifax
- Sanctuary Kirklees
- West Yorkshire Campaign Against the Arms Trade
- Hebden Royd Christian Aid

On the international stage we have links with

- Moscow Friends Centre
- Quaker Congo Partnership

Educational Grants

In addition to educational overseers' grants to individuals mentioned above, the Edna Woodhouse Legacy Fund, administered by Bradford Local Meeting, provides educational grants to Bradford College students experiencing financial hardship and financial support to individual Friends

undertaking educational and creative activities. This fund also provided grants for three unique artistic projects:

- A documentary about Emily Hobhouse (1860 – 1926), a Cornish peace activist
- A storytelling experience to celebrate life and love through insightful exploration of death
- A puppet theatre adaptation of a Sufi spiritual story

Roots of Resistance

During lockdown, Friends have participated in the Roots of Resistance book group.

Ecumenical and Interfaith

Most Local Meetings are involved with their local Churches Together group and several Friends attend meetings of the Calderdale Women's Interfaith Group.

Libraries

Each Local Meeting maintains a Library of primarily Quaker reading material adding new works regularly throughout the year and subscribing to journals such as "The Friend".

Plans for 2021

We are winding up BWYAM as an excepted charity and transferring its assets to Brighthouse West Yorkshire Area Quaker Meeting (Quakers) which is a Charitable Incorporated Association (CIO) established on 23 September 2020 to carry forward the governance of our Area Meeting.

Our new organisation will continue to support people in worship and spiritual growth and Area Meeting and Trustees will offer the guidance, training and resources needed to promote safe and effective conduct of Quaker activities. We trust the CIO will continue our support of Friends and organisations involved in direct action to bring much needed attention to the ongoing climate emergency and in opposition to the arms trade. We also hope it will continue our support of groups involved in alleviating hardship for refugees and the homeless as well as those seeking to further the cause of peace. During the difficulties posed by Covid 19 we offer spiritual, emotional and practical support to Friends and in turn support those of our Friends who are helping directly and indirectly to alleviate suffering at this time.

Glenthorne Weekend

Our weekend retreat in the Lake District will hopefully go ahead in November 2021.

Web Site

In 2021 the new CIO plans to develop a web site that helps us communicate within our Area Meeting and present ourselves to those searching online.

Trustees

Due to Flooding early in the year and the pandemic later-on, trustees only met twice 2020 to consider issues outlined below.

Becoming a Charitable Incorporated Association (CIO)

We established a CIO on 23 September 2020. This was the culmination of several years of work by Trustees. This is our last Annual Report as an excepted charity.

Property

Meeting houses in Bradford, Huddersfield and Scholes are managed by their respective Local Meetings as well as burial grounds in Todmorden, Idle, Undercliffe and Newlands (Brighouse). A five yearly property survey is undertaken to value all our property and provide advice on upcoming maintenance and repairs that are needed to keep our properties in good order which was completed in 2020. Trustees also consider expenditures above £1,000 and in 2020 they led efforts to improve and maintain the Newlands Burial Ground.

Employees

We employ a caretaker/lettings officer at Huddersfield Meeting House and use VAK (Voluntary Action Kirklees) to manage the associated payroll on our behalf. She is enrolled in a pension scheme with The People's Pension. Line management of our employee is the responsibility of Huddersfield Local Meeting in accordance with conditions of employment set out by Trustees. Trustees also ensure that self-employed contracts are in line with government definitions of self-employment.

Policies

We have the following policies

- Reserves (renewed 2019)
- Health and Safety (renewed 2019)
- Safeguarding (renewed 2019)
- Investment (renewed 2020)

Management of Risk

Trustees keep a risk register which identifies and prioritises risks in terms of likelihood and potential impact. The register also identifies any mitigating systems in place to reduce the likelihood or impact of each risk. In 2020 risks due to pandemic were highlighted and updated in our plan.

Trustees Responsibilities Statement

Trustees are required to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at year end.

Trustees should

- Select suitable accounting policies and apply them consistently
- Make reasonable and prudent judgements and estimates
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statement
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will remain in operation.

The trustees are responsible for keeping accounting records and safeguarding the assets of the charity.

Public Benefit Statement

Our public meetings for worship offer a safe space for anyone to experience traditional Quaker worship. Rooms in our meeting houses are also available for hire by community groups that undertake activities that do not conflict with our charitable purpose.

Local Meetings make donations to charities and organisations that work in accord with our charitable purpose. This is in addition to Special Collections which are recorded separately in our accounts as “Acting as Agent”. Beneficiaries in 2020 include:

- St Augustine’s Destitution Fund
- Kindlers
- Northern Friends Peace Board
- Todmorden Food Bank
- Andy’s Man Club
- Scholarships for Street Kids
- UNICEF Coronavirus Appeal
- Roots of Resistance
- AROUK
- Beacon

Trustee Payments

No Trustees received any remuneration during the year or the previous year. There were no related party transactions during the year or the previous year.

Statement of Going Concern

Brighthouse West Yorkshire Area Meeting remains vibrant, well funded and with assets that are well maintained and in many cases improved. At the time of writing the impact of Covid 19 is twofold. Firstly we have lost income primarily due to reduced room hirings which was of the order of £10,000 in 2020. Secondly we have been unable to undertake some of our usual activities especially Meeting for Worship during lockdown periods, although we have had online meetings with some success. These effects while undesirable do not pose a significant threat to our ongoing viability. While membership has declined at some Local Meetings this is gradual and with the loving support of the area as a whole all our Local Meetings can look forward to ongoing worship and spiritual growth. The Trustees have reassessed the charity’s ability to continue for at least 12 months from the date that the accounts are approved and are satisfied that there are no material uncertainties about the charity’s ability to meet its liabilities as they fall due. As we wind up this excepted charity and transfer its assets to a new Charitable Incorporated Organisation we are confident that we are setting this new organisation up with sound foundations.

Financial Review

In 2020 Brighouse West Yorkshire Area Meeting switched from Accruals based accounting to the Receipts and Payments approach. Our meeting houses were revalued (downwards). We introduced an asset register to record items that are not part of our fittings in a meeting house and which are worth £1,000 or more (individually). This replaced previous statements of insured values of meeting house contents (often estimated at tens of thousands of pounds) with a more realistic zero value.

In 2020, the voluntary income of BWYAM remained steady at £50,827 including contributions from individuals and gift aid totalling £45,290. We are grateful to all our donors and to Quakers in Yorkshire and Halifax Meeting House Charitable Trust for grants totalling £5,037. Activities generating funds brought in £8,147 which was low (around one third of the 2019 figure) due to reduced meeting house hirings and despite continued payments received for electricity generated by our solar panels. Investment income was also low at £2,212 due to a reduction in receipts from long term rental of rooms (investment property) in our meeting houses and due to reduced gains on our monetary investments. Our Quaker activity income increased to £4,277 due to increased fees paid to attend the Glenthorne Retreat (which did not occur in 2019) and due to furlough payments received for our employee. We received £41,750 from sales of investments. Total receipts were £107,329 comprising £86,958 for our meeting funds and unrestricted legacies and £20,371 for our restricted legacy and grants.

In 2020, we spent £56,438 on Quaker activities including donations of £16,639 to Britain Yearly Meeting, £4,770 to other Quaker bodies, £5,255 to non-Quaker bodies and £11,600 to support individuals. Our premises costs were £82,002 which is roughly one quarter more than the figure for 2019. This reflects an increase in building improvements due to renovations at Bradford Meeting House. Total payments were £138,440 comprising £111,283 from our meeting and unrestricted legacy funds and £27,157 from grants and our restricted legacy fund.

The total cash value of our funds decreased by £31,111 in 2020 and our investment assets decreased by £45,278 making a total decrease of £76,389.

Our meeting houses are valued at £610,000. We have investments (unit trusts) worth £117,858 and have £91,718 in bank accounts and cash.

All of our funds show a positive balance and all meetings are within 25% of their planned reserve with the exception of Bradford Local Meeting Fund which is 27% below its reserve level (this is due to lost revenue from meeting house rentals and hirings) and Hebden Bridge Meeting Fund which is 41% above (due to savings in rental costs). Our reserves policy specifies a target of £206,000 to be held in our meeting funds (this excludes legacy funds) and the deficit for 2020 brought the actual amount held down to £185,264. This is below our target by £20,736 or 10%. Our reserves policy sets a target of 5 years from inception for legacy funds to be spent and it is good to have made significant progress here.

Signed: (Elizabeth Backhouse, Area Meeting Clerk) Date:

Signed: (Deryck Hillas, Clerk to Trustees) Date:

Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Independent examiner's report to the trustees of Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2020, which are set out on pages 11 to 16.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Rhys North ACA

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Brighthouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Receipts and payments accounts					
for the year ended 31 December 2020					
	Notes	2020	2020	2020	2019
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Voluntary income	(2)	45,790	5,037	50,827	55,800
Activities generating funds		8,147	-	8,147	24,972
Investment income		2,128	84	2,212	4,812
Other income		116	-	116	884
Quaker activity income		4,277	-	4,277	1,152
Investment sales	(3)	26,500	15,250	41,750	52,323
Total receipts		86,958	20,371	107,329	139,943
Payments					
Activities Generating Funds		-	-	-	276
Premises Costs:					
Improvements and maintenance		54,208	3,130	57,338	30,103
Salaries and NI	(4)	5,669	-	5,669	5,638
Insurance		4,343	-	4,343	3,502
Rent and rates		3,641	1,677	5,318	12,627
Utilities and telephony		7,441	-	7,441	8,624
Other premises costs		1,893	-	1,893	3,132
Total Premises Costs		77,195	4,807	82,002	63,626
Quaker Activity Costs:					
Governance		4,284	-	4,284	2,274
Grants and donations	(5)	20,914	17,350	38,264	53,773
Training and courses		456	5,000	5,456	2,639
Residential retreats		5,599	-	5,599	1,035
Other Quaker activity costs		2,835	-	2,835	507
Total Quaker Activity Costs		34,088	22,350	56,438	60,228
Total payments		111,283	27,157	138,440	124,130
Net receipts / (payments)		(24,325)	(6,786)	(31,111)	15,813
Fund balances brought forward		115,632	7,197	122,829	107,016
Fund balances carried forward	(6)	91,307	411	91,718	122,829

Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Statement of assets and liabilities

as at 31 December 2020

	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank				
BWYAM Current Account	10,520	230	10,750	14,225
Bradford Meeting Current Account	6,616	-	6,616	20,749
Bradford Meeting Deposit Account	179	-	179	179
Edna Woodhouse Deposit Account	-	181	181	7,197
Edna Woodhouse Savings Account	-	-	-	-
Halifax Meeting Current Account	12,933	-	12,933	10,003
Halifax Meeting Deposit Account	-	-	-	-
Hebden Bridge Meeting Current Account	19,802	-	19,802	15,532
Huddersfield Meeting Current Account	11,365	-	11,365	15,907
Huddersfield Meeting Deposit Account	20,387	-	20,387	20,305
Scholes Legacy Building Society Account	6,827	-	6,827	14,302
Scholes Meeting Current Account	2,504	-	2,504	4,273
Cash in hand				
Bradford Meeting	110	-	110	142
Halifax Meeting	16	-	16	16
Scholes Meeting	50	-	50	-
Total cash funds	91,307	411	91,718	122,829
			2020	2019
			£	£
Other monetary assets				
Gift Aid Pending (estimate)			10,000	10,552
			£	£
Investment assets				
Bradford Meeting Investments			23,744	30,422
Edna Woodhouse Fund Investments			17,928	32,171
Huddersfield Meeting Investments			2,999	2,999
Mavis Dean Investments			-	17,643
Scholes Meeting Investments			73,187	79,901
			117,858	163,136
			£	
Assets retained for the charity's own use at valuation				
Bradford Meeting House			170,000	
Huddersfield Meeting House			295,000	
Scholes Meeting House			145,000	
Idle Burial Ground			3,000	
Brighouse Burial Ground			3,000	
Todmorden Burial Ground			2,500	
			£	£
Liabilities				
Independent Examiner			1,200	1,200
Acting as agent			42	92
Property service charges			4,317	-
			5,559	1,292
Approval of the accounts				
The financial statements were approved by the board of trustees on				
Signed: (Trustee)				
Name:				

Brighthouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Notes to the accounts

for the year ended 31 December 2020

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

The trustees have chosen to prepare accounts on a receipts and payments basis. In 2019 the charity's accounts were prepared on an accruals basis.

As a result of the decision to prepare accounts on a receipts and payments basis the 2019 comparator figures have been re-stated.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Brighthouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Notes to the accounts continued

for the year ended 31 December 2020

2 Voluntary income	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Grants:	-			
Quakers in Yorkshire	-	3,360	3,360	-
Halifax Meeting House Charity	-	1,677	1,677	10,210
Donations	45,290	-	45,290	45,550
Bequests and legacies	500	-	500	40
	<u>45,790</u>	<u>5,037</u>	<u>50,827</u>	<u>55,800</u>
3 Investment sales	2020	2020	2020	2019
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Meeting investments	8,857	-	8,857	3,000
Halifax Meeting investments	-	-	-	398
Scholes Meeting investments	-	-	-	2,925
Edna Woodhouse Fund investments	-	15,250	15,250	12,000
Mavis Dean investments	17,643	-	17,643	34,000
	<u>26,500</u>	<u>15,250</u>	<u>41,750</u>	<u>52,323</u>
4 Staff costs and numbers			2020	2019
			£	£
Gross salaries			5,177	5,129
Social security costs			-	-
Employment allowance			-	-
Pensions			492	509
			<u>5,669</u>	<u>5,638</u>
The average number employees during the year was 1. There were no employees with emoluments above £60,000.				
Defined contribution pension scheme			2020	2019
			£	£
Costs of the scheme to the charity for the year			492	509

Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Notes to the accounts continued

for the year ended 31 December 2020

5 Grants and donations	2020	2020	2020	2019	
	Unrestricted	Restricted	Total	Total	
	funds	funds	funds	funds	
	£	£	£	£	
Contribution to Britain Yearly Meeting	16,639	-	16,639	19,400	
Donations to other Quaker bodies	2,770	2000	4,770	3,750	
Donations to non-Quaker bodies over £200:					
Bradford College	-	4000	4,000	4,000	
Peace Museum	-	-	-	15,410	
Ackworth School	-	-	-	2,000	
BEACON Bradford (from Bradford LM)	400	-	400	410	
St. Augustines (from Hebden Bridge LM)	700	-	700	700	
Anchor Project	-	-	-	410	
Refugee Action	-	-	-	410	
Inn Churches	-	-	-	410	
Glenthorne Refugee Project	-	-	-	410	
Bradford Nightstop	-	-	-	410	
Bradford Street Angels	-	-	-	410	
BIASAN	-	-	-	410	
Bradford Metropolitan Food Bank	-	-	-	410	
Yorkshire CND	-	-	-	410	
Abigail Housing	-	-	-	410	
Other	155	-	155	650	
Grants to individuals	250	11,350	11,600	3,353	
	<u>20,914</u>	<u>17,350</u>	<u>38,264</u>	<u>53,773</u>	
6 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Edna Woodhouse Legacy Fund	7,197	15,334	22,350	-	181
Halifax Meeting House Charity	-	1,677	1,677	-	-
Quakers in Yorkshire	-	3,360	3,130	-	230
	<u>7,197</u>	<u>20,371</u>	<u>27,157</u>	<u>-</u>	<u>411</u>
Fund name	Purpose of restriction				
Edna Woodhouse Legacy Fund	This fund was created by a legacy of £50,000 and is used for the benefit of people attending conferences and educational courses.				
Halifax Meeting House Charity	To support Halifax Local Meeting's rental costs.				
Quakers in Yorkshire	For treework at Newlands Burial Ground and a grant from the Forrest Fund for redecoration at Huddersfield Meeting House.				

Brighouse West Yorkshire Area Meeting of the Religious Society of Friends (Quakers) in Britain

Notes to the accounts continued

for the year ended 31 December 2020

7 Related party transactions

Trustee expenses

During the year 1 trustee was paid a total of £8 in respect of ink cartridges (2019: 1 trustee and £63 for travel).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Independent Examiner Fees

During the year West Workshire Community Accounting Service was paid £960 as the charity's Independent Examiner

8 Acting as agent

	2020	2019	2020	2020
	Income	Income	Passed on	Unsent
For Area Meeting	-	-	-	-
For Britain Yearly Meeting	-	3,643	-	-
For other Quaker bodies	234	649	192	42
For non-Quaker bodies	2,353	1,588	2,353	-
	2,587	5,880	2,545	42

9 Reserves	Bradford	Halifax	Hebden Bridge	Huddersfield	Scholes	Area Meeting	Total
General	20,000	7,000	12,000	25,000	15,000	13,000	92,000
Repair & Maintenance	17,000	5,000	-	20,000	20,000	-	62,000
Emergency	5,000	-	2,000	-	-	-	7,000
Projects:							
Children's room/kitchen	-	-	-	-	30,000	-	30,000
New carpeting	-	-	-	-	5,000	-	5,000
Installation of solar panels	-	-	-	-	10,000	-	10,000
Total Agreed Reserves	42,000	12,000	14,000	45,000	80,000	13,000	206,000
Actual Reserves at 31 December 2020:							
Bank and Cash Reserves	6,904	12,949	19,802	31,752	3,407	10,520	85,334
Investment Reserves	23,744	-	-	2,999	73,187	-	99,930
	30,648	12,949	19,802	34,751	76,595	10,520	185,264